

Town of Hartford
Selectmen's Meeting
July 3, 2008
Minutes

Present: Selectmen Jack Plumley, Hope McCabe, Lee Holman, Town Clerk Lianne Bedard, Road Commissioner Jeremy Johnson, Reporter Mary Standard, ACO Rick Houghton, Budget Committee members David Bowen and Leslie Boness, Residents Peggy Poskus, Zoe Cowett, Joe Bedard, Judy Hamilton, and Arthur Harvey.

- I. Lee called the meeting to order at 7:03pm.
- II. Vote to elect Chairman: Hope motioned to wait until the next meeting until there are three on board to vote for chairman. This motion was not seconded. Jack nominated Lee as chairman. This motion was not seconded. Lee motioned to elect an interim chair until there is a full board. Jack second. Hope nominated Jack as chair until July 22, 2008. Lee second. All in favor=3.
- III. Open Session: Selectmen signed a liability release form for the Recreation Dept to hold swimming lessons at the Pine Shore Association Beach. Judy shared information on a stakeholders group that has been addressing maintenance of private camp roads. An impact fee may be mandated by the state for owners of land on private roads. The fee will be paid to the town for all private roads in the watershed areas which are not in compliance with town standards. Judy recommended that the Selectmen and Road Commissioner sign up for the email list serve. Judy shared that the two lake associations held an invasive plant workshop on July 2, 2008 at the town hall. Roberta Hill was the presenter and there were 21 attendees. Judy stated that 4 red sox tickets will be raffled off on 8/16/08 for the 9/13/08 home game. 600 tickets will be sold for \$5.00 each or 5/\$20.00 and proceeds benefit the Canton Lake Dam project.
- IV. Reports
 1. Road Report: Jeremy reported that the paving on Stetson Road has been completed and the road crew has begun to cut brush on road sides. Jack suggested using FEMA money first and place work out to bid. Jeremy stated that the FEMA money has to be used by October of this year and there is only enough FEMA money to do small jobs. Jeremy stated that more work is needed on these roads that what FEMA is paying for. Jack suggested using rip rap on Darrington Rd to prevent erosion. Jeremy stated that the culvert that is needed to fix the problem costs around \$6,000.00 and that rip rap is just a band aid. Jack suggested sealing cracks in new hot top to extend the life of the roads by 8-10 years. Jeremy stated that sealing is cosmetic only and asked for a vote on the issue. Jack motioned to maintain roads that have been hot topped recently and do not let them go. This motioned was not seconded. This item is to be on the Road Committee Agenda. Municipal Officials were encouraged to attend. Tabled until July 17th Selectmen's meeting.

Jack & Hope signed a contract for summer road work from Will's Logging & Farming.

2. CEO Report: Selectmen reviewed building permits.
3. ACO Report: Rick is dealing with one case on Camp Road.

V. Old business

1. Volunteer duties for 7/28/08: Lee spoke with Chris Ivey from the Becket Family of Services concerning the offer of volunteers on July 28th. Lee reported that the Company has their own liability insurance and the students are allowed to paint. Five students and three staff members will be here on that day from 9-1 and Lee plans to have them finish painting the Town Hall. David shared that according to state mandate, kids under the age of sixteen cannot work on ladders. Lee will have the adults work on ladders.
Lee motioned to ask them to work on painting the town hall. Jack second. All in favor=3.
2. ACO Policy/Jack: Jack has a problem with the rescinding of the ACO policy at the last meeting. Jack asked Rick for a little consideration when it comes to issuing summons. Rick asked that the Selectmen trust him to make decisions and back him down the road.
3. Lake Smart Recommendations: Lee read the lake smart evaluation recommendations from Adam Paul of DEP which included planting many more plants at the top of the beach with defined pathways lined with erosion control mulch or planted with drought and wear tolerant grass, restrict ATV access, plant bushes on trestle buttress to stabilize soil that is eroding into the stream. The pathway recommendations are to build up pathway and install small 4" culverts with splash pools to prevent rains from washing away pathways, line gully on right side of beginning part of walkway with as least 4" angular stone to prevent further erosion, and do not remove any of the roots in the gully, just place stones around them. Judy would like to bring this to the Lake Assoc. Directors meeting and propose to have the Lake Assoc. make these improvements and possibly pay for materials. Lianne will forward the original email from DEP to Judy.

VI. New Business

1. Elected officials terms/Jack: Lee shared an email from Becky Seel of MMA legal services which stated that the recount was done correctly. and that in absence of statute or ordinance appointed and elected officials terms begin immediately after election or appointment. David suggested giving this to the ordinance committee to prepare something for the next town meeting. Hope motioned to give this project to the Ordinance Committee to look at terms for elected officials. Lee second. All in favor=3.
2. Resignation: Hope motioned to accept with regret the resignation of Lynn Izzi as School Board Member. Lee second. All in favor=3.
3. Appointments: Hope motioned to table the school board appt until the next meeting and advertise in paper. Lee second. All in favor=3.

Lee nominated Charles Merritt as Constable with a term ending 06/30/09. Hope second. All in favor=3.

Lee nominated Norm St. Pierre as Fire Warden with a term ending 06/30/09. Hope second. All in favor=3

Lee nominated Thomas Standard as E.M. Director with a term ending 06/30/09. Hope second. All in favor=3.

Hope nominated Rick Houghton as ACO with a term ending 06/30/09. Jack second. All in favor=3.

Lee nominated Sigrid Houlette as interim CEO with a term ending 06/30/09. Hope second. All in favor=3.

Hope nominated Kathleen Hawkins as LPI with a term ending 06/30/09. Jack second. All in favor=2. Abstained=1.

Lee nominated Lianne Bedard as Assistant to the Board of Selectmen for a term ending 06/30/09. Hope second. All in favor=3.

Lee nominated Lianne Bedard as E911 Agent with at term ending 06/30/09. Hope second. All in favor=3.

Lee nominated Arthur Harvey as Planning Board member with a term ending at the 2013 town meeting. Hope second. All in favor=3.

Jack nominated Arthur Calawa as Road Committee member with a term ending 06/30/09. Lee second. Hope suggested appointing members who will work together and shared that Arthur has resigned several times from the road committee in the past.

All in favor=2 Abstained=1.

Lee nominated Steve Elsmann as Road Committee member with a term ending 06/30/10. Jack second. All in favor=3.

Lee nominated Al Borzelli as Road Committee member with a term ending 06/30/11. Jack second. All in favor=3.

Lee nominated Harley Swanson as Road Committee member with a term ending 06/30/13. Jack second. All in favor=3.

Jack nominated William Bragg as Road Committee member with a term ending 06/30/12. Hope second. All in favor=1. Abstained=1.

Lee nominated Craig Millett as Road Committee Alternate with a term ending 06/30/09. Jack second. All in favor=3.

Lee nominated Armand Rowe as Road Committee Alternate with a term ending 06/30/09. Jack second. All in favor=3.

Lee nominated Diana Gordon as Appeals Board Member with a term ending at the 2013 annual town meeting. Hope second. All in favor=3.

Lee nominated Albert Croston as Appeals Board alternate with a term ending at the 2009 annual town meeting.

Hope nominated Arlene Nason as Cemetery Committee Member with a term ending at the 2013 annual town meeting. Jack second. All in favor=3.

Lee nominated Lorraine Parsons, Anita Pottle and Mary Houlihan as Evelyn Hutchinson Trustees with terms ending 06/30/09. Hope second. All in favor=3.

Hope nominated George Marston, Lianne Bedard, and Beulah Brown as Ministerial & School Fund Trustees with terms ending 06/30/09. Jack second. All in favor=3.

Lee nominated Lianne Bedard as Registrar of Vital Statistics for a term ending 06/30/09. Hope second. All in favor=3.

Hope nominated Lianne Bedard as MV Agent with a term ending 06/30/09. Jack second. All in favor=3.

Hope nominated Sigrid Houlette as Health Officer with a term ending 06/30/10. Jack second. All in favor=3.

4. Wages 2008/09: Selectmen signed the 2008/09 wage distribution list.
5. Town Office Parking/Lee: Lee was steamed when she first saw parking lot because she and Jeremy discussed DOT recommendations to take out tar in front of the office and grass it over and create a new area to park to prevent backing out into the street. Lee suggested painting lines and moving the handicapped sign, and marking the loop one way. Jack stated that we shouldn't lose parking area due to adding an accessible parking spot. Lee suggested marking employee only parking in front of building. Jeremy stated that we needed extra parking. Jack agrees that parking in front of the building is needed.
6. Town Office Door/Lee: Lee is concerned that the new town office door wouldn't close Saturday and when Lianne told her that there was swelling from the moisture she couldn't figure out how the steel door could have swollen. Lianne stated that the frame is wooden and that is where the swelling occurred. David stated that he has corrected the problem and it was the frame. Lee would like to see bars on the door and have the lock switched to key open not latch on the inside. David suggested contacting Fortier's to exchange the lock and will look in to adding bars.
7. Communication Policy/Email List/Lee: Lee explained to everyone how to email one message to more than one recipient and asked how to move forward with the email list. Lee stated that there is a lag between when something is sent to the website and when it is posted and Leslie suggested the email list. David stated that he would set up the list for Lianne. Lianne repeated, once again, that she was not willing to take on the task of the email list at this time and will reconsider this item at a later date. Lianne added that she does send all information to the website, sun journal etc.
8. Deputy Clerk position/Lee: Lee would like to get a deputy clerk and would like to see it happen. Lianne stated that the position has been advertised and applications are due 7/17/08 and that she has been too busy during the last few months to spend time training someone.
9. Fourth of July Supper event/Lee: The Potluck Supper Committee is holding a special supper and asks to be reimbursed for strawberries for strawberry shortcake out of the Goodwill supper fund. Selectmen agree to reimburse for strawberries.

10. Warrant Disbursement Policy: Selectmen signed a policy allowing any of the three to sign payroll slips allowing weekly payment of wages.
 11. Right to Know Training: All elected officials must study packets provided and fill out form verifying this has been done within 120 days of their election.
 12. Street Lights: Hope motioned to install one street light across from the town hall and one on pole by the town office. Jack second. All in favor=3. Jeremy will contact CMP.
 13. ACO account overage: Hope motioned to take \$87.28 from Fund Balance to cover the overage of the 2007/08 ACO account. Jack second. All in favor=3. Budget committee members Leslie and David agree also.
 14. Office Closing July 12, 2008: Lianne will close office on the 12th and has advertised that the Buckfield town office will take customers on that day to process licenses and registrations.
 15. Ballots for Election to MMA Legislative Policy Committee: Selectmen filled out ballot.
 16. Road Scholar program/incentives to attend: Jack suggested sending William Bragg and the Chair of the Road Committee to the Road Scholar classes and paying \$10.00/hr. Hope motioned to budget next year for road committee for road scholar program. Jack second. Selectmen decided to table this item. Leslie will look into scholarships for members to attend. Arthur would like to hear testimony from other towns to see if they think the classes are as valuable as Jack thinks they are.
- VII. Hope motioned to approve Selectmen minutes of June 19, 2008. Jack second. All in favor=3.
- VIII. Hope motioned to approve warrants 114, 115, 116 & 117. Lee second. All in favor=3.
- IX. Selectmen reviewed correspondence
- X. Hope motioned to adjourn at 9:45pm. Jack second. All in favor=3.

Minutes approved by:

John (Jack) Plumley

Date

Hope McCabe

Date

Lee Holman

Date