

**Town of Hartford
Planning Board Meeting
Approved Minutes
June 3, 2024
7pm @ Hartford Town Hall**

The meeting convened at 7:03 PM

Present: Margaret Matthews, Jason Landry, Lennie Eichman, Dan Larochelle, Larry Giroux and Don Perrone

Attending: CEO Scott Mills, Selectboard Member Lee Holman, Sharon Osborne

Minutes for the May meeting were read and accepted.

CEO Report: The board briefly discussed the CEO report.

Shoreland Zoning Application of Ms. Sharon Osborne Tax Map U13, Lot 004, 73 Bear Pond Way

This is an application cut trees to clear land for excavation and to drill a well. The board discussed the application and determined that the PB lacked sufficient information to make a determination. In preparation for a site visit from the board, the applicant will mark the specific trees she intends to cut. The applicant will attend the July PB meeting with additional information regarding the proposed project.

Site Plan Review Process: The Selectboard's response to the PB's letter is pending.

Annual Report: The secretary will draft and submit an amendment to the PB's by-laws under which, each year, the secretary will submit a draft of the board's Annual Report for the PB's approval.

Website: The board discussed the proposed PB website as well as the continuing project of inputting past applications into an electronic database.

Comprehensive Plan: The board discussed the need to update the town's comprehensive plan.

The meeting adjourned at 8:30