

Town of Hartford
Planning Board Meeting
July 1, 2024 7pm
Minutes

The Meeting Convened at 7:00PM

Present: Margaret Matthews, Dan Larochelle, Lennie Eichman, David Theriault and Don Perrone

Attending: CEO Scott Mills, Sharon Osborne, Ray Cardelo, Jennifer Witherbee, Bob Cushman, Judy Hamilton and Selectboard Members Kathy Landry and Susan Goulet

The Board elected Margaret Matthews as Chair, Lennie Eichman as Vice Chair and Don Perrone as Secretary

The Minutes for the June meeting were read and accepted.

The Board welcomed new member David Theriault. Jason Landry and Larry Giroux have resigned.

Applications:

Sharon Osborne Tax Map U13 Lot 004 73 Bear Pond Way. Ms Osborne and Mr. Cardelo provided additional information for the application that the Board considered at its previous meeting. Based on that additional information, the Board voted to approve Permit 2024-07-01-01 with the proviso that the impermeable surface area (gravel parking area) must be no greater than 20% of the lot, approximately 900 sqft.

Jennifer Witherbee Tax Map U07 Lot 014 70 McSherry. This was an application to rebuild a greenhouse that had been damaged by a falling tree. After discussing it with Ms. Witherbee and Mr. Cushman, The Board determined that the reconstruction complied with the requirements of the ordinance and voted to approve Permit 2024-07-01-02

CEO Report: The Board reviewed the current CEO Report

Website: Judy Hamilton spoke about the ongoing project of entering past permits into a database to supplement the paper records and to provide ease of reference. The Board discussed various options to facilitate the process. The Board decided to meet in September to review the data entry procedure involved.

Comprehensive Plan: PB Chair Margaret Matthews will present a letter to the Selectboard recommending the town start the process to update the Comprehensive Plan.

The meeting adjourned at 9:15 PM

