

**Town of Hartford
Selectmen's Meeting
February 15, 2007
Minutes
6:00pm**

Present: Selectman Lee Holman, Selectman Hope McCabe, CEO Jack Plumley, Town Clerk Lianne Bedard, Planning Board members-Morrill Nason, Arthur Harvey, Vickie Brown, and residents Darryl Boness and Leslie Boness. Absent: Selectman David Bowen.

- I. Lee called the meeting to order at 6:40pm.
- II. Executive Session/employee evaluations 1MRSA, Section 405,subsection 6A: Lee spoke with two of the scheduled employees and had them sign the evaluation forms. The meeting was not called to order due to lack of presence of other members of the Board.
- III. Planning Board/Road Ordinance: According to the Road Ordinance, the Selectmen and Planning Board together have authority to set the fee for any new road application. A joint meeting is needed to decide how much the applicant will be charged. The Boards shall require an engineering firm to conduct an independent review of the site and plans before final approval at cost to the applicant. Arthur suggested forming a committee to research engineering costs. Arthur stated that two roads are involved with the subdivision. Pinewood Drive and the former Kelley Driveway. Although the applicants now plan to use the Kelley driveway as the main entrance to the subdivision, it is possible that Pinewood Drive would also be used and we must be sure provisions are in place to protect the lake from erosion. The applicant has not yet filed a road application or paid the required \$200.00 fee. The Planning Board members shared a map of the subdivision plan with the Selectmen. Leslie Boness has written a letter to the Planning Board and Selectmen were given copies of the letter. Leslie stated that if the Planning Board approves the plan without setting conditions, they could clear-cut the entire hillside abutting Leslie's property. Jack stated that Pinewood Drive needs ditching and culverts and suggested having an engineer inspect the road.
Lee motioned to appoint Arthur Harvey, Hope McCabe and Jack Plumley as a committee to explore an independent engineer to review the road. Hope second. All in favor=2.
- IV. Open Session: Lee stated that someone is interested in purchasing the fire truck.
Lee motioned to put the fire truck out to bid once again. Hope second. All in favor=2.
Lee reported on her attendance to the regionalization of schools meeting in South Paris last week and suggests that residents contact our legislatures concerning this issue.
John Cleveland was present with an update of the Sand Salt Shed. He reviewed the punch list with the Selectmen. The door has been fixed. It had

been sticking. An extension will be placed on rubber bottom edge of the door to seal an open space. Warren Libby installed angle iron on the door runners at a cost of \$188.52.

John has received a request of payment from David Trask. John suggests holding \$4,466.90 until spring when landscaping has been completed. Two percent of the total cost will also be held for one year. The remaining balance owed to Trask at this time is \$17,844.00. John will contact DEP for approval. Lee and Hope agreed to reschedule the remainder of the Employees for evaluations on March 1, 2007 as follows: Lianne Bedard 6:30pm, Cathy Lowe 6:40pm and Rick Houghton 6:50pm.

V. Reports

1. Road Report: Road Commissioner not present. Selectmen reviewed the winter road complaints.
2. CEO Report: Selectmen reviewed two building permits. Jack stated that he received a complaint concerning erosion into Mitchell Brook on lot 38 on Swan Pond Road. Evidently the Day Brothers pulled the bridge and have been logging over the brook. Jack met with Art Lavoie from the Forestry Dept. and DEP at the site. DEP will handle the problem. Jack and Lee are interested in attending a free Accessibility Standards and Regulations workshop.
3. ACO Report: not present.

VI. New Business

1. Abatements: Lee motioned to approve an abatement for R08 Lot 9 in the amount of \$1,569.06. Hope second. All in favor=2.
2. Audit Acceptance: Lee motioned to accept the 2005-06 Audit completed by R.H. Smith Inc. Hope second. All in favor=2.
3. Concealed Firearm Permit: Selectmen signed the permits.
4. Comprehensive Plan Public Hearing: Next hearing to be held on March 7, 2007 at 7pm at the Hartford Town Hall. Topics are: Transportation, Capital Investment Plan, Education, and Review of Ordinances.
5. Comprehensive Committee Request: It is requested that the Board of Selectmen notify the Ordinance Committee with the request that they review/update many of the town ordinances for town meeting approval. Lianne will notify the committee.
Lee motioned to appoint Arthur Harvey as Ordinance Committee Member. Hope second. All in favor=2.
6. Comprehensive Plan Grant: Grant application will be forwarded to the Comprehensive Plan Committee. Leslie Boness has also received a copy and may volunteer to assist with the grant writing process.
7. Training: Lee motioned to allow Appeals Board member, Gail Benevuta, to attend an Appeals Board Workshop. Hope second. All in favor=2.
8. Audit/Mowing Bid Process: Lee motioned to contract with R.H. Smith Inc. to perform the 2006-07 audit. Hope second. All in favor=2.
Lee motioned to put the cemetery and ball field mowing out to bid. Hope second. All in favor=2.
9. Sympathy Cards: Selectmen signed three sympathy cards.

- 10. Motor Vehicle/Trucks up to 26,000lbs: Lee motioned to allow the town to process truck registrations up to 26,000lbs, transit plate permits, and special registration certificate permit beginning in the spring. Hope second. All in favor=2.
The selectmen also approved MV training for Lianne.
- VII. Old Business
 - 1. Contractor Insurance: The contractor whose insurance had recently lapsed, has been reinstated.
 - 2. MEMA Payment: Tabled
 - 3. Updated Shoreland Application: Tabled
 - 4. Personnel Policy: Lianne handed out updated copies to the Selectmen: Tabled.
 - 5. Selectmen reviewed the reconciliation of the Checking Acct and Sweep Acct. for January.
- VIII. Lee motioned to approve the Selectmen Meeting Minutes of 2/1/07. Hope second. All in favor=2.
- IX. Lee motioned to approve Warrants 55, 56 & 57. Hope second. All in favor=2.
- X. Lee motioned to adjourn at 9:10pm. Hope second. All in favor=2.

Minutes approved by:

Lee Holman

Date

Hope McCabe

Date