

Town of Hartford  
Selectmen Meeting  
January 18, 2007  
Minutes

Present: David Bowen, Lee Holman, Lianne Bedard, Rick Houghton, Arthur Harvey, and Elizabeth Gravalos. Hope McCabe was excused due to an illness.

- I. David called the meeting to order at 7:04pm.
- II. Open Session: Arthur Harvey suggested a meeting between the Selectmen and Planning Board to decide on the meaning of the wording in the Road Ordinance concerning authority to determine application fees for new roads. Selectmen agreed to meet with the Planning Board on **February 15, 2007 at 6:30pm at the town office.**
- III. Reports
  - A. Road Report
    1. Equipment Repair charge: An undated bill from Terrance Dunham for welding on the grader was turned in recently by the road commissioner. Selectmen agreed not to pay the bill at this time due to lack of funds in the Equipment Maintenance account. A special town meeting will be scheduled at a later date.
  - B. CEO Report: Selectmen decided that a double building permit fee will be charged for any site work started before a building permit is approved. Lianne will type a policy to be signed at the next meeting.
  - C. ACO Report: Rick stated that he has had complaints concerning a barking dog. Selectmen suggested that since there is not a noise ordinance in Hartford that he speak to the owner of the dog to see what can be done resolve the situation. Also a stray cat complaint was received. Rick has been unable to catch the cat. Selectmen recommend asking the complainant if he is able to help catch the cat.
- IV. New Business
  1. Recreation Committee: Elizabeth would like to hold a **Second Chance Valentines dance on March 11, 2007** at the town hall. Ballroom and line dancing lessons will be given. A 50/50 drawing will be held to pay for the dance instructor and a potluck dinner will also be held. Selectmen agreed to allow the dance. Elizabeth also stated that she is working on the liability forms for the exercise classes.
  2. Sand Shed update: David stated that the sand shed is being filled with sand. Four loads of salt are to be mixed with the sand, which will leave enough money for 6-7 loads of clear salt. Welding is to be completed to create barriers for the main door.
  3. Assessing Software charges 2007/08: O'Donnell and Associates is requesting a fee of \$1,000.00 to be paid

annually beginning in 2007/08 for the use of the Cama assessing software. David will speak to Mike O'Donnell next week.

4. Assessing Map Road Name changes: This year the town maps were updated by the office staff to correct the road names. Mike O'Donnell stated that it would take 4 days to change the maps at his office and the cost would be \$500.00 to \$1,000.00 more than budgeted. David stated that he would speak to Mike O'Donnell next week. We do not have the money to make the corrections this year.
5. Dry Hydrant Grant: Norm St. Pierre is waiting for information concerning dry hydrants to complete a grant application with a deadline of Feb. 15, 2007. David stated that the cost to install a hydrant would be approx. \$1200.00. David suggested planning to install 5 hydrants. Norm should be able to determine the best locations of the hydrants. Lianne will contact Norm with this information.
6. **Comprehensive Plan Hearing snow date will be held on January 31, 2007 at 7pm. The original date is January 24, 2007 at 7pm.**
7. Building Permit Notice, prepared by Judy Hamilton to be published in the newsletter, was reviewed by the selectmen.
8. EMA Committee: Tom Standard sent a packet of emergency information and asked if he should edit the packet for Hartford residents. Selectmen agreed that he should. Tom also asked for a Hartford resident who is interested in assisting with Emergency management to attend the Sumner EMA meeting on February 1, 2007. Selectmen and office staff are unavailable due to Selectmen meetings being held on that day.
9. Contractor Insurance coverage lapse: A contractor has allowed his insurance to lapse and stated that he will be sure to have the insurance in effect before work begins. David stated that the contract requires insurance coverage throughout the contract. Lee will contact the individual.
10. Appoint Registrar: Lee motioned to appoint Lianne Bedard as Registrar of Voters for a term of 2 years. David second. All in favor=2.
11. Training: David motioned to allow either Lianne or Raeleen to attend Vital Records Workshop in Waterville. Lee second. All in favor=2.
12. Sympathy Card: Selectmen signed a sympathy card to a resident.
13. Employee Evaluation Dates: Selectmen will meet at 6:30 on February 1<sup>st</sup> to review employee evaluations forms and set dates to meet with employees.

- 14. Special Town Meeting Date: Tabled
  - 15. Maine Bond Bank Grant Info: No interest
  - 16. Quarterly Financial Reports: Selectmen received copies of the financial reports for quarter ending Dec. 31, 2006.
  - 17. Review Checking Acct Reconciliation: Selectmen reviewed reconciliation.
- V. Old Business
- 1. Fema Cert. Forms: Forms were signed to verify that 2003 & 2005 storm damage repair has been completed.
  - 2. Budget Meeting Dates: A member of the budget committee has stated that he cannot attend budget meetings in April. Selectmen decided not to change the original dates.
- VI. David motioned to approve minutes of January 4, 2007. Lee second. All in favor=2.
- VII. David motioned to approve Warrants 49, 50 & 51. Lee second. All in favor=2.
- VIII. David motioned to adjourn at 9:10pm. Lee second. All in favor=2.

Minutes approved by:

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David Bowen

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Date

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Lee Holman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Hope McCabe

\_\_\_\_\_  
Date