

Town of Hartford
Selectmen Meeting
June 7, 2007

Minutes

Present: Selectmen Chairman David Bowen; Selectmen Hope McCabe, Lee Holman; ACO Rick Houghton; Clerk Lianne Bedard; Residents David Kraske, Peggy Poskus, Beverly Murphy, Judy Hamilton and Merton Jones.

- I. David called the meeting to order at 7:00pm.
- II. Open Session: David received an email from Judy Hamilton, secretary of the Planning Board, concerning access to documents. A landowner made a verbal request for draft minutes, which was refused by the Planning Board Chairman. David read insert from the MMA Municipal Officers Manual, which states that all notes, minutes, draft minutes, emails etc are public documents and can be inspected. Lianne suggested that all requests for copies be made in writing through the town office since the town is able to charge for time and materials. David gave Judy permission to send the draft minutes to the landowner via email at no charge. Judy also asked why Planning Board minutes are being forwarded to Lee Holman by the Chair of the Planning Board and not the other two selectmen. Lee stated that she had asked for the minutes to be sent to her.
- III. Reports
 - A. Road Report: Selectmen reviewed road complaints. David was concerned that the cost of cold patch has increased to \$65.00/ton. Merton Jones asked when Howard road was to be repaired. Only one lane is accessible and the road is beyond patching. Merton stated that for 35 years, he has mowed the sides of Howard Rd and has plowed to be able to get out and this year he had to use his tractor to plow his way out. The snowplow contractor ripped up the tar this year. David stated that after July 1st a new road committee will be appointed and we hope that the committee and the new road commissioner will develop a plan for the roads. Merton stated that he does not want to see the road return to gravel.
 - B. CEO Report: Selectmen reviewed the building permits. Lee stated that the entire length of the concrete walkway at the town hall should have a rail against the building. Lee stated she overlooked this at the time of the spec drawing. David asked if there were any issues concerning the work compared to the specs. Lee asked whether or not the hex screws holding the lip of the ramp down could be removed. David stated that he would counter sink them.
 - C. ACO Report: Rick stated that he has been busy. David suggested that the ACO not be required to attend each meeting unless requested to cut down on cost of time and mileage.
- IV. New Business
 1. Mitigation Grants: Lianne will have Cathy contact Tom concerning the grant.

2. Supplement tax bill: David motioned to deny an abatement for U 13 Lot 12. Hope second. All in favor=3.
3. Selectmen signed a supplement tax commitment in the amount of \$61.03 for R7 Lot 51.
4. Town Hall side door/painting/salt shed-specs: Lee has not completed the specs for the town hall door replacement. She stated that there is not much time to solicit bids and that someone could hold the door open during Election Day instead of replacing the door. David stated that the issue is the threshold. David is willing to draw up the specs and the other Selectmen can review them before they are distributed. The door should be steel, insulated, with handicap accessible handles and swing clear hinges. One of the cook stoves may have to be removed in the process. Lee and Hope agree to allow David to draw up specs. David did prepare specs for the salt shed. He will change the specs to 12' wide x 8' deep. Lee suggested that sealer for the foundation wall be included in the specs. Lianne will place an ad tomorrow. David will get the specs to the office for review as soon as possible. Money for the salt shed addition will come out of the leftover sand and salt accounts.
5. Canton Lake Dam update: David attended the meeting in Canton on May 30th. A cofferdam is being planned for placement in an outlet. The state is researching deeds to the current dam since the owner says that he owns water rights to all of the water.
6. Laura Fogg Donation: Selectmen approved the donation requested by the Laura Fogg Trustees.
7. Concealed Weapons Background Check: Selectmen filled out the form.
8. Buckfield Rescue Ambulance contract: Selectmen signed the contract increasing the Rescue fee to \$2,640.00 per year.
9. Sand/Salt Shed reimbursement/electrical update: John Cleveland emailed the town concerning an electrical problem discovered by Dan Westcott during an outlet installation. John stated that the contractor, David Trask, has repaired all problems. Selectmen requested that Lianne email John for a landscaping completion date and to let him know that the entrance door still sticks and the overhead door still has a 1" gap at ground. David will contact Dan Westcott to inspect electrical work. Selectmen signed a letter to Pete Coughlin at DOT concerning salt shed reimbursement.
10. FEMA Individual Disaster Assistance: informational. Private property owners have until June 9th to apply for help from FEMA for damages due to the April 15, 2007 storm.

