

Town of Hartford
Selectmen's Meeting
March 1, 2007
Minutes

Present: Selectman David Bowen, Selectman Lee Holman, Selectman Hope McCabe, Clerk Lianne Bedard, Planning Board Member Judy Hamilton, Deputy Clerk Peggy Poskus, Aco Rick Houghton.

- I. David called the meeting to order @ 6:53pm.
- II. David motioned to enter into executive session to discuss employee evaluations at 6:54pm. Hope second. All in favor=3. 1 MRSA, Section 405, Subsection 6(A).
David motioned to leave executive session at 7:00pm. Hope second. All in favor=3.
- III. Open Session: Judy reminded Selectmen of the Comprehensive Plan Public Hearing to be held at the Town Hall on March 7, 2007 at 7pm. She requested written comments if they were unable to attend the hearing.
- IV. Reports
 1. Road Report: not present. Lee mentioned that the roads have been posted.
 2. CEO Report: not present.
 3. ACO Report: Rick is investigating a cruelty case reported to him from Animal Welfare. He has been busy with stray cats and had to bring one cat to the Emergency Clinic for treatment since the Animal Shelter does not accept animals in need of medial attention. The Emergency Clinic did give the town a discount.
- V. New Business
 1. Planning Board Requests: Judy, on behalf of the Planning Board, requested that the Selectmen send a letter via certified mail to Dan Maddox requesting the May 2006 electronic copy of the updated subdivision ordinance. David instructed Lianne to send the letter. Judy also requested that the Selectmen appoint a full committee (5 members) who will be sworn in and are willing to meet on a regular basis to fulfill their responsibilities, meet with the Ordinance Committee soon to explain the purpose and responsibilities of the Ordinance Committee and explain the two recent charges to this committee: Comprehensive Plan Committees request to review all ordinances, make any obvious revisions to spelling and grammar, and highlight any ambiguities, confusions in administering authority and any other issues that need to be addressed, and Shore land Zoning Ordinance revision. The Selectmen also had previously requested amendments to other ordinances including the Road, Floodplain, and Building Lots ordinances. The Selectmen decided to table meeting with the Ordinance Committee for now since Lianne recently sent a

letter to the committee members suggesting that they meet to elect officers and plan meetings for ordinance amendments.

Judy suggested having a fee ordinance and alternate members for the Ordinance Committee. If the Ordinance Committee does not hold a meeting soon they will be requested to attend a Selectmen's meeting to discuss any problems.

2. Winter Salt Deliveries: The most recent salt delivery was not delivered to the old site as asked but to the new salt shed and was left outside of the building. Willie Bragg loaded the salt and brought it to the old site. David stated that he was told last month that from then on all deliveries would be delivered to the new site only. Lianne suggested that only one person be in charge of ordering salt to prevent confusion. David will be the only person to order salt.
3. CMP Pole Permit: Selectmen signed a pole permit for John Yancik of Pratt Hill Road.
4. Appointments: Lee motioned to appoint Michael Burdick to the Waste Committee with a term of one year. David second. All in favor=3.
5. Training: Lee motioned to allow Lianne to attend a MMA technology workshop. David second. All in favor=3. Lianne will also attend the free Dept. of Labor workshop in S. Paris.
6. Animal Shelter Request: Allen Hill Animal Shelter sent a notice that the fee for leaving cats at the shelter will be increased from \$15.00 per cat to \$25.00 per cat beginning June 15, 2007. Hope will research the fees charged by other facilities.
7. Historic Book Purchase: David motioned to purchase the Old Maps of Oxford County book from Lorraine Parsons in the amount of \$13.00. Hope second. All in favor=3.
8. MMA Health Trust Wage form: Selectmen signed the form, which pertains to life insurance coverage.
9. E911 numbers/Salt Shed: Lee will pick up stick on numbers for the Salt Shed.

VI. Old Business

1. EMA Meetings/Assistant: Lee will attend the March 5th Emergency Management meeting. Selectmen will review the Emergency packets received from Tom Standard and return any comments to him before March 15, 2007. Lee will speak to Tom concerning an EMA assistant. It was suggested that a flyer be included with the next newsletter advertising for an assistant and other committee members. Judy is planning to have a table set up at the next election to talk to residents about the comprehensive plan. This may be a good place to advertise for committee members.
2. MEMA Fund Balance: Lianne shared with the Selectmen that she spoke with Ronald Looman from MEMA who stated that the balance of the small project amounts we received can be used on any other roads.

3. Revised Shore land Application: Judy stated that the Planning Board has the authority to revise the application.
 4. Outstanding Checks: Lianne will be reissuing the outstanding checks and wanted the Selectmen to review the list. She asked whether or not they wanted the bank to research the checks beforehand at a cost. They decided not to have the checks researched by the bank.
 5. Personnel/Policy Job descriptions: Tabled.
 6. Budget Meeting Dates/changes: Selectmen decided to hold a Budget Meeting on March 22, 2007 at 7pm instead of March 15th at 5pm. There will also be a Budget meeting held on March 29 at 7pm. Selectmen will meet at 5:30pm on March 8th to discuss the budget.
- VII. Lee motioned to approve Selectmen minutes of 2/15/07. Hope second. All in favor=3.
- VIII. David motioned to approve Warrants 58, 59, and 60. Hope second. All in favor=3.
- IX. David motioned to adjourn at 8:45pm. Hope second. All in favor=3.

Minutes approved by:

David Bowen

Date

Lee Holman

Date

Hope McCabe

Date