

Town of Hartford
Selectmen's Meeting
May 17, 2007
Minutes

Present: Selectmen David Bowen, Hope McCabe, Lee Holman, CEO Jack Plumley, Road Commissioner Cathy Lowe, Clerk Lianne Bedard, Ordinance Committee members Daryl Boness and Arthur Harvey, Residents, Steven Elsmann, Rebecca Elsmann, Alan Girourd, David Kraske, and Mowing contractor David Ferland.

Advertised Meeting at 6:30pm: The Board of Selectmen met with two members of the Ordinance committee to clarify who is to assign ordinance work to the committee. A policy exists requiring that residents, elected officials and appointed officials petition the Board of Selectmen in order to present changes to ordinances and new ordinances. Lee stated that this policy was created due to past work done by the ordinance committee that was not supported by anyone once presented at the public hearing. David stated that the Selectmen would revise the policy and provide the committee with a list of ordinances that need altering. Jack would like to see the building lots ordinance include mother in law apts. and duplexes. Jack stated that Windham has a shore land ordinance that includes road guidelines and we may want to use this as a guide. David stated that because of time limits, any ordinance amendments would have to be approved at the town meeting to be held in June of 2008.

- I. David called the Selectmen's meeting to order at 7:01pm.
- II. Open Session: No comments.
- III. Reports
 - A. Road Report: Cathy stated that she is trying to get the gravel roads up to par. She will meet with Tom Standard on Monday to prepare for FEMA. Wes Hutchins has been grading and gravel is needed on Green Acres Rd and Camp Road. David shared that he would like to see gravel go out to bid beginning July 1, 2007 and perhaps include Buckfield in the bid process.

Julia Samson sent a letter requesting written confirmation as to when the repair work would begin and what is planned to correct the drainage problem on her property. Cathy and Jeremy Johnson visited the property and Jeremy is planning to start work when the land is dry to continue the new ditch down along the stonewall to meet her ditch. Lee is concerned about bringing equipment onto Julia's property. David stated that we have to correct the problem caused by our contractors and he suggested ditching both sides of Sam Annis Road and installing a culvert at the Bennoch driveway. Cathy will speak with Jeremy for a definite date of completion of the project and what is to be done to correct the problem. Lianne will send a letter to Julia when the decisions have been made.

A complaint concerning dead trees at the beginning of Pine Shore Drive was addressed. Jack will investigate and find a contractor to remove the trees.

- B. CEO Report: Selectmen reviewed three building permits. Jack met with MEMA today and visited personal property damage sites. Properties visited were owned by Douglas Gagnon, Roger Shannon and Richard French. Jack stated that MEMA would not cover the damage to Canton Lake so he will contact our representative. Jack is waiting for the Engineer to report on the repair plans for Pinewood Drive. Jack will be at the meeting on May 30 at 6:30 at the Canton Municipal building to discuss the Dam problems that are affecting the lake. The public is welcome to attend. DEP, MEMA and the Army Corp or Engineers will be present at this meeting. Jack stated the Mr. Fortier, who owns the dam, was ordered to not close it because of its condition and he does not have the money to repair it.

Jack shared that he received a complaint of erosion on Swan Pond Road on the discontinued section but the town has no authority to repair the road. Jack stated that he and Arthur Calawa are interested in serving on the road committee for the next fiscal year.

- C. ACO Report: not present.

IV. New Business

1. Town Hall Access Ramp Bid Opening: The Selectmen opened the one bid received: Dave's Home Improvement in the amount of \$5,213.00. Hope motioned to accept the bid from Dave's Home Improvement for the replacement of the Town Hall access ramp for the amount of \$5,213.00. Lee second. All in favor=2. 1 abstained.
2. Mowing Bid Selection: Selectmen asked the two bidders present about available equipment. Alan Girourd stated that he has a new rider and two push mowers. David Ferland of 3 Seasons Lawncare stated that he has two industrial mowers, one that will mow 6 acres per hour and one that mows 8 acres per hour, an eight by sixteen trailer, other trailers, push brooms, and push mowers. David motioned to award the cemetery and ball field mowing contract to 3 seasons Lawncare for the 2007/08 year. Hope second. All in favor=3. Payments to the contractor will be made as follows: 3 payments of \$1562.00 to be paid on 08/30/07, 10/31/07 and 06/30/08.
3. Buckfield Rescue Contract: Buckfield sent us a new contract for Rescue services increasing the fee by \$400.00 for the 2007/08 year. Hope will contact Buckfield and this will be addressed at the next meeting.
4. Canton Lake Dam issues: addressed in CEO Report.
5. Laptop Policy: Tabled.

6. Background Check Policy: Lee stated that she was contacted by the State to authorize the background check online system since she had signed the application. A log must be kept to list all searches and names & birth dates must be listed. Selectmen agreed to perform background checks on new employees and appointees only.
7. Sympathy Card: Selectmen signed the card to a resident.
8. Ball field complaint: Lee received several letters of complaint concerning the Hartford Youth Sports program. Diana Rowe sent some of the letters and stated that she is not in any way being critical of Randy Labbe but is concerned about the money being expended. Steve Elsmen stated that he has spoken to Randy Labbe and Randy is willing to accept help and assign duties etc. There are currently people stepping up to help with the program.
9. Salt Bldg/Bond Co. status report: David filled out the bond status report on the Salt shed & contractor David Trask.
10. Account Balances/Purchases: Lianne reminded the selectmen that there is some unspent money in the maintenance accounts. Lee stated that the garage roof leaks and would like to have it repaired this year. Cathy will inspect the Garage.
11. Training: Hope will attend a workshop hosted by DOT.
12. Selectmen packets/Agenda cut-off date: Selectmen agreed to set a cut off date for additions to the agendas. The cut off day is the Monday before the meetings at noon and the Selectmen packets will be ready for pickup by Monday evening.

V. Old Business

1. Tax Acquired Property: The Board of Selectmen agreed to place Map R08 Lot 24 up for bid with bids due June 21, 2007 at 5pm.
2. Morton Salt Invoice: David and Lee have spoken to representatives from Morton Salt concerning a delivery to the wrong site that was never paid for by the town of Hartford. David will call Doug at Morton Salt on Monday.
3. Gravel Purchases: Selectmen discussed placing gravel out to bid beginning in July. David received specs that Buckfield uses and hopes to avoid complaints of favoritism by choosing contractors by bid. David would like the gravel to bid by delivered price to Hartford with a 2-day notice or have the gravel picked up in a pit, and the selectmen would decide who would pick it up. Lee will contact Road Committee members for their opinion.
Tabled.
4. Appointments/Planning Board/Ballot Clerk: David motioned to appoint Gloria Abbott as ballot clerk for a term of 2 years. Hope second. All in favor=3.

Lee motioned to appoint Lennie Eichman as Planning Board member with a term ending June 30, 2007. David second. All in favor=3.

5. Sand Site Clean up: Jack has inspected the site and would like David to meet him there to discuss the plans. David suggested installing a longer culvert that could be covered by gravel.
6. Town Meeting Warrant: Selectmen made some amendments to the warrant and signed the final copy.
7. Town Report: Selectmen chose the cover design and offered other suggestions.
8. Review checking account reconciliation: Selectmen reviewed.
9. Personnel Policy: Tabled.
10. David motioned to approve the May 3, 2007 Selectmen Minutes: Hope second. All in favor=3.
11. David motioned to approve Warrants 79, 80, 81 & 82. Hope second. All in favor=3.
12. David motioned to adjourn at 10:30pm. Hope second all in favor=3.

Minutes approved by:

David Bowen

Date

Lee Holman

Date

Hope McCabe

Date