

Town of Hartford  
Selectmen's Meeting  
November 15, 2007  
Minutes

Present: Selectmen David Bowen, Lee Holman & Hope McCabe, Road Commissioner Jeremy Johnson, Clerk Lianne Bedard, Auditor Nancy Sargfield.

- I. David called the meeting to order at 7:02pm.
- II. Open Session: Lee has received complaints that the new ramp at the town hall is not compliant with ADA guidelines. Lee would like to have Eric Dibner from ADA inspect the ramp. Lianne stated that she has not received any complaints concerning the ramp and noted that the CEO inspected the ramp when it was completed. David stated that he built the ramp according to ADA guidelines and the only issue may be that there is a 1" level change at the door due to previous installation of flooring on top of the old floor. Selectmen are not opposed to an inspection as long as there is no cost involved.

Lianne shared that Elizabeth Gravalos has rented the town hall for Thanksgiving Day. She plans to hold a vegetarian potluck thanksgiving dinner at no cost. Any donations are to be given to the local food bank. Selectmen decided to refund the rental fee in full since this is a community activity.

- III. Reports
  - A. Road Report: Selectmen read the road commissioner's report. Jeremy stated that he has a few jobs left to finish. A culvert near Blueberry Lane needs ditching on both sides and the plow turn around on Bear Mtn. Rd. needs work. The two jobs should only take a couple of hours of excavating. Jeremy may do some more patching. He shared that Howard Rd. is in bad shape but it would take a lot of money to repair. He will wait on this project. Also Darrington Road near the Martins needs to be repaired. He stated that paving would be cheaper than cold patch for the small area. This job is also on hold. Jeremy is concerned about a culvert in a boggy area of Stetson Rd. He also stated that he has ordered salt and it will be delivered Fri. or Mon.
    1. Contracts: contracts have been updated for Bragg & Johnson to include additional equipment.
  - B. CEO Report: Not present. Selectmen reviewed two building permits. Lee shared experiences from Planning Day. She learned a little information about escrows to be used during subdivision road developments.
  - C. ACO Report: not present.
    1. Equipment purchase: Selectmen approved the purchase of a catch pole.

IV. New Business

1. Auditor/Nancy Sargfield, RH Smith: Nancy reviewed the audit for year ending June 30, 2007 with the Selectmen. Fund balance has increased \$41,000 from prior year. She explained that deferred revenues are unpaid taxes as of June 30<sup>th</sup> minus the amount collected within the first 30 days of the new fiscal year. Nancy stated that Lianne did a good job once again with the bookkeeping.

2. State Valuation Projections: Selectmen reviewed the report. Hartford's state valuation is estimated at \$106,450.00 for 2008.
  3. Appointments/planning board alternates: Tabled
  4. Training: no interest
- V. Old Business
1. RR Bed Request/Logging: Lee suggested requiring an escrow account in the amount of \$10,000.00. Selectmen agreed to work on a policy for future requests. David motioned to accept the road use agreement by Wagner Forest Mgmt. with the change that the user agrees to repair any damage to the property to the town's satisfaction. Hope second. All in favor=2 abstained=1. David stated that liability insurance is required before the project begins.
  2. Disposal of Fire Truck: Lee suggested trying to sell the truck once more. She stated that it is in the way of drainage. Hope will list the truck online at Uncle Henry's. A bid notice will be posted at the town office. Bids are due 12/6 at 5:00pm.
  3. Sand/Salt Shed Door: David spoke with David Trask concerning the door. The door comes off the track when opened. PDQ doors will be here next week to look at the door. The warranty will cover any repairs.
  4. Community Concepts Letter: David signed the letter.
  5. Veterinary Disposal Fee increase: increase of 5 cents per pound beginning 11/19 at veterinary support services.
  6. Legal council: David arranged for the board to meet with Brian Dench on 12/6 @ 6:00pm and Curtis Webber @6:30pm.
  7. Bank Account Reconciliations: Selectmen reviewed.
  8. David motioned to approve the minutes of the November 1, 2007 Selectmen's Meeting. Lee second. All in favor=3.
  9. David motioned to approve the minutes of the November 8, 2007 Special Selectmen's meeting. Lee second. All in favor=3.
  10. David motioned to approve warrants 41, 42, 43, & 44. Hope second. All in favor=3.
  11. Selectmen reviewed correspondence.  
Lee motioned to designate Glen Holmes as lead applicant for the grant to be awarded from the fund for the efficient delivery of regional services. Hope second. Lianne shared that she had spoken with Tom Standard of Sumner who did not feel this grant had anything to offer the three towns as we now stand. All in favor=3.
  12. David motioned to adjourn @8:50pm. Hope second. All in favor=3.

Minutes approved by:

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David Bowen

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Date

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Hope McCabe

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Date

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Lee Holman

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Date