

Town of Hartford
Selectmen's Workshop
Winter Plow Contract
February 12, 2009
Minutes

7pm @ Town Office

Present: Selectmen Jack Plumley, Lee Holman, Zoe Cowett; Town Clerk Lianne Bedard;
Road Commissioner Jeremy Johnson; Resident Leslie Boness.

- I. Jack called the meeting to order @ 7pm.
- II. Plow Contract: Selectmen decided to add the following: Severability clause, Independent Contractor clause, the word timely when describing how plowing should be performed, a requirement for the contractor to act professionally at all times, how amendments to the contract are to be approved, and a requirement of the road commissioner and two selectmen to inspect the equipment before Oct. 15th of each contract year. The Board agreed to keep sections added to the contract by Lianne which include: provisions concerning the sand/salt shed, rights of the road commissioner to inspect conditions, new list of exhibits, and the performance bond clause. The attorney will be asked to review the contract and to comment on section 14 concerning the contractor being responsible for his bills, tools etc. Jack would like to advertise the contract and ask for two bids from each contractor. One bid for 3 trucks and one bid for 4 trucks to compare costs. Leslie suggested requiring payments to be issued on the 15th and 30th days of each month. Lee suggested that payment be issued at each selectmen's meeting. This issue was not resolved.
- III. Jack motioned to adjourn @ 8:52pm. This motion was seconded by Zoe. All in favor=3.

Minutes approved by:

Jack Plumley

Date

Lee Holman

Date

Zoe Cowett

Date