

Town of Hartford
Selectmen's Agenda
September 20, 2012
Minutes

7pm @ town office

Present: Selectmen John Plumley, Lee Holman, Zoe Cowett, Town Clerk Lianne Bedard, and residents Barry Langer, Beulah Brown, Alan Ray, Morrill Nason, Sandra Broberg, and Cameron Cowett.

I. Lee called the meeting to order at 7:00pm

II. Reports

- A. Road Report: Lee spoke with the road commissioner about the Gurney Hill Road work. Land owners must be notified before work begins. Lee reported that the road crew has been cutting brush in the Labrador Pond Road and Lafoy Road area. John stated ditching has been done on Adams Road.
- B. CEO Report: Selectmen reviewed one permit.
- C. ACO Report: none
- D. Planning Board Report: none
- E. RSU 10 Director Report: none

III. Unfinished business

- 1. Historical Society/school house: Beulah, Alan and Sandra stated that the Hartford Historical Association may vote to dissolve soon. The deed to the school house located on Church Street states that if the association ceases to exist the building is to be turned over to the Town of Hartford. The members of the association would like the town to keep the building and allow the clothing center to continue to operate. Beulah stated that the cost of insurance is \$400.00 per year and electricity is approximately \$10.00 per month. The members are willing to pay the expenses until January of 2013. Tabled.
- 2. Fire/Rescue Contracts: Selectmen signed the Canton Fire Service contract for 2012-13.
- 3. Training: Lee motioned to allow herself and Leslie Boness to attend the AVCOG meeting and to reimburse mileage expenses. Zoe second. All in favor=3. Lee motioned to allow one person to attend the MMA Convention and to reimburse mileage expenses. Jack second. All in favor=3.
- 4. MMA Voting Delegate application: Lee was signed up as the voting delegate.
- 5. Trapping on RR Bed: tabled.

IV. Open Session:

- 1. Cameron suggested that the remaining fence located at the ball field to the right of the access road be donated to the town of Sumner since pieces have been taken and the field is no longer used. Lee will visit the site. Lianne will ask Youth Sports if they have plans for the field.
- 2. Morrill asked the board how to handle the filling of sunken grave plots. Approximately 30 yards will be needed. The board suggested hiring David

Bragg or Johnson Excavation to haul the fill and David Ferland could fill the plots using a wheelbarrow or small tractor.

3. Zoe motioned to approve the Hartford News selectmen's letter that Lee had prepared. Jack second. All in favor==3.

V. New Business

1. Audit report/management analysis report: Selectmen received a letter from the auditors stating that some deficiencies that were found include the lack of investment policies and no fund balance policy. Also the board should date the bank reconciliation when reviewed and any overages/shortages in the daily cash should affect a revenue account rather than taking change from petty cash or out of pocket. The letter also states and were also asked to add information to the management analysis report.

2. Accessibility refund: The town received \$3500.00 refund for the improvements to the town hall ramp and parking lot to allow disabled voters to access the buildings.

3. Bank Reconciliation: Selectmen reviewed the reconciliation.

VI. Lee motioned to approve the September 6th Selectmen minutes. Jack second. All in favor=3.

VII. Lee motioned to approve Warrants 18, 19, and 20. Zoe second. All in favor=3.

VIII. Selectmen reviewed correspondence

IX. Lee adjourned the meeting at 8:45m

Lee & Bluman
John & Cheryl
Zoe Cowell