

Town of Hartford
Selectmen's Meeting
Approved Minutes
June 20, 2024

7:00@ Hartford Town Hall & via Zoom
Employee Reviews: ACO@6pm & EM Director@6:30pm

Present: Selectmen Susan Goulet, Kathleen Landry, Town Clerk Lianne Bedard, Constable Steven Elsmann, Cemetery Committee member Ken Violette, residents Rebecca Elsmann, Kathleen Theriault, David Theriault, Al Borzelli, Rusty Goulet, David Bowen, Jason Landry, Dana Dudley, non-residents Victoria Wright and Bonny Bishop.

Present via Zoom: Selectman Cathy Lowe, residents Anita Lewis, Jen Bonaventura, Richard Dyer, Nanci Weed, Dan Larochelle, Lennie Eichman, Iphone, and blueberries.

The Board began the meeting with the Pledge Allegiance to the Flag.

- I Susan called the meeting to order at 7:00pm
- II Elect Chairman of the Board: Tabled.
- III Susan motioned to hold Board meetings on the first and third Thursday of each month at 6:30pm. Kathleen second. All in favor=2.
- IV Susan motioned to approve minutes of the June 6, 2024, Selectmen's Meeting. Kathleen second. All in favor=2.
- V Susan motioned to approve Warrant 24 & Payroll Warrants, June 12, 2024, & June 19, 2024. Kathleen second. All in favor=2.
- VI Reports
 1. RSU 10 Report: The RSU#10 Budget passed district wide and we have received the 2024-25 invoices. The Board requested that an email be sent to the RSU#10 Director requesting monthly reports be submitted to the Board.
 2. Road Report: The Road Commissioner plans to attend the next Board meeting. The salt shed has been filled with winter sand.
Susan motioned that going into the new budget year we create a list of priority roads before we spend money and do work on roads so that the limited funding that the road budget has is directed to the priority roads. Kathleen second. All in favor=2.
It was stated that emergency road work would require prior approval.
It was suggested that a Selectman attend the road committee meetings.
 - b. Road complaints: The Board reviewed complaints. No action taken.
 - c. Two Road Contracts were tabled.
 3. Constable Report: 11 out of 14 vehicles at the beach parking lot did not display parking passes on Tuesday. The town office was not open on Wednesday due to the Holiday and it was extremely humid so the Constable was easier on visitors. Many vehicles are parking in the newly created beach parking area which is not finished. It was suggested to place cones or a sign to alert drivers not to park in the new area. It was suggested that lines be painted on the parking lot to guide drivers to park efficiently. Several vehicles park in a residential driveway each day and then walk to the town beach. It was suggested that pea gravel be placed on the walkway since it is rough hauling wagons and perhaps use ARPA funds for picnic tables.
 4. CEO Report
 - a. Complaints: The Board reviewed complaints and reports from the CEO.
 5. ACO Report: None.
 6. Planning Board Report: None.

a. A Complaint was received asking what the Board of Selectmen was planning to become in compliance with the Affordable Housing Law. It was stated that the Board of Selectmen plan to initiate the Comprehensive Plan Committee meetings to begin working on a new Comprehensive Plan which will include current information. A resident stated that the current Comprehensive Plan has to be followed until it is updated/approved and we cannot ignore it.

7. Ordinance Committee: None.

8. Fire Warden Report: None.

9. Treasurer Report

a. Bank reconciliation May: The Board reviewed the bank reconciliations and noted that \$9800.00 in interest was earned in May on the Checking/Sweep account funds.

10. Cemetery Committee Report: A committee member shared that work will resume soon on the Parsons Cemetery and they are still planning to investigate plots at Sparrow Cemetery since a plot that was sold in an area was deemed to have other burials there.

11. Solid Waste Committee Report: The committee members who were present suggested that Rusty Goulet be reappointed to the committee.

VII Calendar Reminders

1. Solid Waste Committee Mtg. June 26, 2024 6:30pm

2. Planning Board meeting July 1, 2024 7pm

3. Selectmen's meeting July 2, 2024 7pm

4. Town office closed July 4, 2024

VIII Unfinished Business:

1. Employee review schedule: Susan motioned to schedule an employee review for the Maintenance/Constable positions on June 21, 2024 at 8am. Kathleen second. All in favor=2.

Susan motioned to schedule an employee review with the ACO on July 2, 2024 at 6:00pm. Kathleen second. All in favor=2.

X Open Session:

1. A Board member shared photos of the proposed ATV Kiosk to be placed at the beginning of the RR Bed entrance at no cost to the town. The Kiosk will have room for town event notices, ATV maps, ATV information, etc.

2. The projected mil rate for 2024-25 will be approximately 19.38 but that figure may change due to the change in property values.

X New Business:

1. Fee Schedule 2024-25: Susan motioned to approve the 2024-25 fee schedule. Kathleen second. All in favor=2.

2. Wage approvals 2024-25: Susan motioned to approve wages for all as written, except the ACO and maintenance positions until the employee reviews are completed. Kathleen second. All in favor=2.

3. Disbursement policy-payroll/State fees: Susan motioned to allow any Board member to approve payroll and or State Fees invoices so we can pay them when required. Kathleen second. All in favor=2.

4. Winter Sand Bid process: The salt shed has been filled with winter sand.

Susan motioned to place the sand bid specks out to bid for up to 3000 yards with bids posted on July 10th and due back August 1, 2024. Kathleen second. All in favor=3.

5. New private road name/Admiral Way: Susan motioned to accept the private road/family driveway name of Admiral Way to be located on R10 Lot 27.2. Kathleen second. All in favor=3.

6. Ordinance Worklist 2024-25: The Board discussed including the road standards portion of the subdivision ordinance on the list. It was suggested that the road ordinance be reviewed since it is unclear when pertaining to roads closed to winter maintenance.

7. Building Access: Susan motioned to look at the town hall front doors or just change the locking mechanism. Kathleen second. All in favor=3.

Discussion included to perhaps change the front doors of the hall since they have been broken in the past and do not work well. It was also suggested that adjustments be made to the town office front door since it may not be ADA compliant (opens inward) without a screen door in place.

8. Town Hall use/fundraiser: There was discussion concerning a proposed fundraiser to support swimming lessons. MMA Legal was contacted for information on creating a reserve for the donations but without town meeting approval a reserve may not be allowed. Donations/revenue would have to be used to support funds already raised for that purpose in the actual fiscal year of the fundraiser or the funds would roll into general fund at the end of the fiscal year. Scholarships funds must also have a reserve account approved by town meeting vote. Tabled.

9. Town Hall use/ATV training: The ATV club has requested use of the town hall on July 28th to hold a State sponsored children's ATV training course. The cost of the course will be \$10.00 and includes lunch. The ATV club does have insurance coverage.

Kathleen motioned to allow the ATV Club to use the town hall at no cost, with insurance, on July 28, 2024. Susan second. All in favor=3.

XI Appointments/Resignations: Susan motioned to accept the resignation of Jason Landry from the Planning Board. Kathleen second. All in favor=3.

1. Annual appointments 2024-25

A motion was made by Susan Goulet to appoint **Rusty Goulet to the Cemetery Committee** with a term to expire in June of 2029. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Thomas Rodrigue as an alternate Appeals Board** member with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Anthony Pirruccello as Appeals Board member** with a term to expire in June of 2029. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Rebecca Elsmann as Ministerial and School Trustee** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Lianne Bedard as Town Clerk** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Lianne Bedard as Treasurer** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Lianne Bedard as Tax Collector** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Lianne Bedard as E911 Addressing Agent** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Lianne Bedard as Public Access Officer** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Lianne Bedard as Election Warden** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Lianne Bedard as MV Agent** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Lianne Bedard as IFW Agent** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Lianne Bedard as Assistant to the Board of Selectmen** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Scott Mills as CEO** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Scott Mills as LPI** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Daniel Larochelle as Health Officer** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Daniel Larochelle as Emergency Management Director** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Steven Elsmen as Constable** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Donald Perrone to the Planning Board** with a term to expire in June of 2029. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Jennifer Garrigan to the Road Committee** with a term to expire in June of 2029. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **David Bowen as Laura Fogg Irish Trustee** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Teresa Hinkley as Laura Fogg Irish Trustee** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Marguerite Dudley as Laura Fogg Irish Trustee** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Keith Larochelle as Laura Fogg Irish Trustee** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Mark Mumau as Laura Fogg Irish Trustee** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **David Bowen as Evelyn Hutchinson Trustee** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Lianne Bedard as Ministerial and School Trustee** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Rebecca Elsmen as Ministerial and School Trustee** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Conrad Ray as Ministerial and School Trustee** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Jason Landry to the Solid Waste Committee** with a term to expire in June of 2029. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Dana Dudley to the Recreation Committee** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint Victoria Wright to the Recreation Committee with a term to expire in June of 2026. Kathleen second. All in favor=3. (This appointment was deemed invalid according to the new Administrative Ordinance Part II).

A motion was made by Susan Goulet to appoint **Bailey Roe-Johnson to the Recreation Committee** with a term to expire in June of 2027. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Rebecca Elsmen to the Recreation Committee** with a term to expire in June of 2028. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Vickie Brown as Ballot Clerk** with a term to expire in February of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Wesley Brown to the Road Committee** with a term to expire in June of 2026. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Al Borzelli to the Road Committee** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **Ryan Roe-Johnson as an alternate Road Committee member** with a term to expire in June of 2025. Kathleen second. All in favor=3.

A motion was made by Susan Goulet to appoint **David Theriault as Alternate Planning Board** with a term to expire in June of 2026. Kathleen second. All in favor=3.

XII Training: Susan motioned to approve the Local Planning Board and Board of Appeals Workshop on July 0, 2024 in Freeport for one Appeals Board member. Kathleen second. All in favor=3.

XIII The Board reviewed correspondence.

XIV Meeting was adjourned at 9:10pm.

Minutes approved by:

Susan Goulet

Susan Goulet

Date

7/16/24

Kathleen Landry

Kathleen Landry

Date

7/16/24

Cathy Lowe

Cathy Lowe

Date

7/16/24

It was not the intent of the board to stop all road work. With the reduced road budget, we needed a plan of priority roads and cost to fix them before other work is done. Emergency road work would happen if needed.